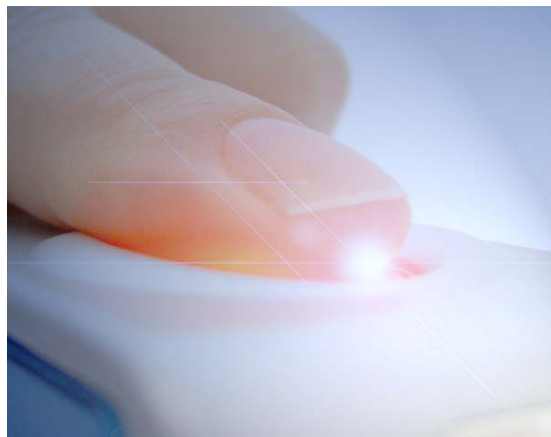


ClockInOut

Sample reports



Please remember:

These are only samples. We can create individual reports to meet the exact needs of your business.

Attendance Report by Person

6/2/08

Person No: 1143 Roger Souther Hours 8:45 To 16:45

<u>Arrived</u>	<u>Departed</u>	<u>Hours</u>	<u>Mins</u>		<u>Late Mins</u>	<u>Early Depart</u>	<u>Short Mins</u>
10/09/07 08:34	16:46	<u>8.20</u>	<u>492</u>				
		8.20	492	10/9/07			12
11/09/07 08:32	16:47	<u>8.26</u>	<u>495</u>				
		8.26	495	11/9/07			15
12/09/07 08:56	16:53	<u>7.95</u>	<u>477</u>				
		7.95	477	12/9/07	11		-3
13/09/07 08:32	16:45	<u>8.22</u>	<u>493</u>				
		8.22	493	13/9/07			13
14/09/07 08:28	16:45	<u>8.27</u>	<u>497</u>				
		8.27	497	14/9/07			17
10/09/07 - 14/09/07 Totals for: Roger Souther					<u>11</u>	<u>0</u>	<u>54</u>

Person No: 1142 Tim Smitt Hours 8:45 To 16:45

<u>Arrived</u>	<u>Departed</u>	<u>Hours</u>	<u>Mins</u>		<u>Late Mins</u>	<u>Early Depart</u>	<u>Short Mins</u>
10/09/07 08:55	16:46	<u>7.85</u>	<u>471</u>				
		7.85	471	10/9/07	10		-9
11/09/07 08:29	16:45	<u>8.26</u>	<u>496</u>				
		8.26	496	11/9/07			16
12/09/07 08:31	16:50	<u>8.32</u>	<u>499</u>				
		8.32	499	12/9/07			19
13/09/07 08:32	16:50	<u>8.31</u>	<u>498</u>				
		8.31	498	13/9/07			18
14/09/07 08:42	16:43	<u>8.02</u>	<u>481</u>				
		8.02	481	14/9/07		2	1
10/09/07 - 14/09/07 Totals for: Tim Smitt					<u>10</u>	<u>2</u>	<u>45</u>

Late List

06/02/08 20:29

<u>Arrived</u>	<u>Start Time</u>	<u>Late by</u>	<u>Person #</u>	<u>FirstName</u>	<u>Surname</u>	<u>Department</u>
03/09/07 08:46:57	8:45	1	1092	Stephen	Jones	Developmet Team
03/09/07 10:35:04	8:45	110	1093	Shane	Willimas	Management
03/09/07 14:20:53	8:45	335	1095	Audery	Roberts	Developmet Team
03/09/07 10:28:19	8:45	103	1096	Betty	Williams	Board
03/09/07 08:54:51	8:45	9	1098	Maria	Sutherland	Developmet Team
03/09/07 10:34:25	8:45	109	1102	Viotet	Wilson	Planning Team
03/09/07 08:58:12	8:45	13	1115	Norris	Cole	Developmet Team
03/09/07 08:59:52	8:45	14	1116	Roy	Cropper	Claims
03/09/07 08:59:56	8:45	14	1117	Elieen	Grimshaw	Audit
03/09/07 09:00:04	8:45	15	1118	Becky	Grainger	Audit
03/09/07 08:46:44	8:45	1	1123	Claire	Peacock	Planning Team
03/09/07 09:50:37	8:45	65	1127	Harry	Mason	Audit
03/09/07 08:48:37	8:45	3	1141	Joe	Walsh	Marketing
03/09/07 11:37:48	8:45	172	1150	Martine	McCutcheon	Sales
03/09/07 09:23:52	:	0	1152	Kate	Roberts	Marketing

Attendance Record For Period

10/09/2007 To 14/09/2007

6/2/08

Person	Date	Time In	Time Out	Duration	Daily Tot	Period Tot
1117 - Eileen Grimshaw Hours 8:45 To 16:45						
	Tue 11/09/2007	16:58	23:00	6.04	6.04	
	Wed 12/09/2007	08:52	16:48	7.93	7.93	
	Thu 13/09/2007	08:43	16:46	8.05	8.05	
						22.01
1116 - Roy Cropper Hours 8:45 To 16:45						
	Mon 10/09/2007	07:54	20:27	12.54	12.54	
	Tue 11/09/2007	07:57	16:58	9.02	9.02	
	Wed 12/09/2007	09:07	16:48	7.69	7.69	
	Thu 13/09/2007	08:43 12:52	12:21 23:00	3.64 10.12	13.76	
	Fri 14/09/2007	08:40 12:37	12:11 15:33	3.51 2.92	6.43	
						49.44
1115 - Norris Cole Hours 8:45 To 16:45						
	Mon 10/09/2007	08:32	09:32	1.00	1.00	
	Tue 11/09/2007	08:14	10:06	1.87	1.87	
	Wed 12/09/2007	07:57 14:21	09:26 14:38	1.48 0.29	1.77	
	Thu 13/09/2007	08:37	10:27	1.84	1.84	
	Fri 14/09/2007	09:38 14:32	09:46 15:28	0.14 0.93	1.07	
						7.55
1114 - Molly Compton Hours 8:45 To 16:45						
	Mon 10/09/2007	08:47	16:51	8.07	8.07	
	Tue 11/09/2007	08:47	16:54	8.12	8.12	
	Wed 12/09/2007	08:45	17:00	8.26	8.26	
	Thu 13/09/2007	08:43 13:21	12:29 16:56	3.76 3.58	7.34	
	Fri 14/09/2007	08:45	14:38	5.89	5.89	
						37.67

Who Is In

06/02/08 20:52

<u>Arrived</u>	<u>FirstName</u>	<u>Surname</u>	<u>Department</u>	<u>Location</u>
6/12/07 06:49	Mathew	Rees	Management	Reception
6/12/07 06:54	Nicky	Robinson	Management	Back door
6/12/07 07:30	Mike	Ruddock	Management	Back door
6/12/07 07:57	Robert	Sidoli	HR	Back door
6/12/07 08:04	Emily	Bishop	PA	Reception
6/12/07 08:15	Gail	Platt	Marketing	Back door
6/12/07 08:15	Trevour	McDonald	IV Department	Reception
6/12/07 08:16	Gareth	Edwards	Management	Back door
6/12/07 08:21	Neil	Jenkins	IV Department	Back door
6/12/07 08:21	Shaun	Edwards	IV Department	Reception
6/12/07 08:26	Adam	Jones	Training	Reception
6/12/07 08:30	Pauline	JOnes	Marketing	Back door
6/12/07 08:32	Waren	Gatland	IV Department	Reception
6/12/07 08:35	Julia	Robers	Claims	Back door
6/12/07 08:37	Ken	Barlow	Management	Reception
6/12/07 08:43	Stephen	Jones	Developmet Team	Back door
6/12/07 08:44	Molly	Compton	Marketing	Back door
6/12/07 08:44	Marcus	Dent	Management	Back door
6/12/07 08:44	Steve	McDonald	HR	Reception
6/12/07 08:51	Becky	Grainger	Audit	Reception
6/12/07 08:51	Elieen	Grimshaw	Audit	Reception
6/12/07 08:56	Jason	Grimshaw	Marketing	Reception
6/12/07 12:46	Roger	Souther	Training	Reception
6/12/07 12:46	Rita	Sullivan	Management	Reception
6/12/07 13:14	Duncan	Jones		Reception
6/12/07 13:25	Lisa	Jones	Planning Team	Back door
6/12/07 13:35	Carla	Conner	Planning Team	Back door
6/12/07 13:39	Martine	McCutche	Sales	Back door
6/12/07 13:51	Roy	Cropper	Claims	Reception
6/12/07 13:57	Amander	Conway		Reception
6/12/07 14:03	Bob	Hoskins	Developmet Team	Reception
6/12/07 14:19	Mike	Smith	Management	Back door

Weekly Attendance Report

* Not clocked out

06/02/08

Name		In	Out	hh:mm - (Hrs.)	HH:MM	Total - (HRS.)
Dev Alahan	Mon 05/11/07	08:27	- 17:02	8:35 (8.58)	8:35	(8.58)
	Tue 06/11/07	08:36 13:59	- 13:00 - 17:34	4:24 (4.40) 3:35 (3.58)		7:59 (7.98)
	Wed 07/11/07	08:34 13:16	- 12:36 - 17:00 *	4:02 (4.03) 3:44 (3.73)		7:46 (7.77)
	Thu 08/11/07	08:26	- 16:04	7:38 (7.63)	7:38	(7.63)
	Weekly Total				31:58	(31.97)
Ken Barlow	Mon 05/11/07	08:30	- 16:53	8:23 (8.38)	8:23	(8.38)
	Tue 06/11/07	08:25 12:35	- 12:02 - 16:52	3:37 (3.62) 4:17 (4.28)		7:54 (7.90)
	Wed 07/11/07	08:25	- 16:47	8:22 (8.37)	8:22	(8.37)
	Thu 08/11/07	08:18	- 16:49	8:31 (8.52)	8:31	(8.52)
	Fri 09/11/07	08:44	- 15:32	6:48 (6.80)	6:48	(6.80)
	Weekly Total				39:58	(39.97)
Leanne Battersby	Mon 05/11/07	08:40	- 16:47	8:07 (8.12)	8:07	(8.12)
	Tue 06/11/07	14:05	- 16:46	2:41 (2.68)	2:41	(2.68)
	Wed 07/11/07	08:08	- 16:53	8:45 (8.75)	8:45	(8.75)
	Fri 09/11/07	08:58	- 15:30	6:32 (6.53)	6:32	(6.53)
	Weekly Total				26:05	(26.08)
Emily Bishop	Mon 05/11/07	08:07	- 16:46	8:39 (8.65)	8:39	(8.65)
	Tue 06/11/07	08:05	- 16:45	8:40 (8.67)	8:40	(8.67)
	Wed 07/11/07	08:02	- 16:45	8:43 (8.72)	8:43	(8.72)
	Thu 08/11/07	08:13	- 16:46	8:33 (8.55)	8:33	(8.55)
	Fri 09/11/07	07:58	- 15:30	7:32 (7.53)	7:32	(7.53)
	Weekly Total				42:07	(42.12)
Leona Choen	Mon 05/11/07	08:42 14:16	- 10:02 - 16:45	1:20 (1.33) 2:29 (2.48)		3:49 (3.82)
	Tue 06/11/07	08:47	- 17:00 *	8:13 (8.22)	8:13	(8.22)
	Wed 07/11/07	08:37	- 13:39	5:02 (5.03)	5:02	(5.03)
	Weekly Total				17:04	(17.07)

Supervisor Adjustments

6/2/08

* Not clocked out

<u>FirstName</u>	<u>Surname</u>	<u>Arrived</u>	<u>Departed</u>		<u>Adjusted At</u>	<u>Adjusted By</u>
Michelle	Conner	1/11/07 09:58	01/11/07 13:23		06/11/2007 08:32	Wilma Jones
Lloyd	Mullaney	1/11/07 15:20	01/11/07 16:58		06/11/2007 08:31	Wilma Jones
Don	Henley	13/11/07 08:30	13/11/07 12:25		13/11/2007 10:44	Wilma Jones
Alex	Popham	21/11/07 07:53	21/11/07 19:00	*	22/11/2007 07:14	Wilma Jones
Mike	Smith	21/11/07 08:13	21/11/07 17:03		21/11/2007 17:05	Wilma Jones
Alex	Popham	28/11/07 07:47	28/11/07 12:30		29/11/2007 07:35	Wilma Jones
Mel	Norton	28/11/07 11:30	28/11/07 14:28		28/11/2007 14:40	Wilma Jones
Alex	Popham	28/11/07 12:50	28/11/07 18:30	*	29/11/2007 07:36	Wilma Jones
Alex	Popham	29/11/07 08:25	29/11/07 16:55		30/11/2007 07:42	Wilma Jones
Alex	Popham	29/11/07 17:10	29/11/07 18:36	*	30/11/2007 07:42	Wilma Jones
Mathew	Rees	30/11/07 06:54	30/11/07 15:35	*	04/12/2007 07:41	Wilma Jones